



KNOX COMMUNITY HIGH SCHOOL

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REDSKIN PARENT NEWSLETTER

August 2017

On Thursday, August 3, 2017, students will begin their classes at Knox High School. We hope our students had a great summer and are anticipating the opening day of school with the same enthusiasm as the teachers and staff. The faculty at KHS are excited to welcome our student body back to school. We look forward to the return of our students who previously attended KHS and we welcome the class of 2021 as new members of Knox High School. We also would like to warmly welcome all students new to our school and community.

This school year presents many challenges for all of us, as well as many opportunities to excel. Our largest challenge will be to provide our students with the quality of education they will need to meet their expectations and dreams for the future. Of utmost importance, we must provide this opportunity to students in an environment that is safe and allows them to grow.

We believe Knox Community High School has all the ingredients needed to enable our students to be successful. Working together, we can find ways to help our students achieve their goals. Throughout the year you will be receiving parent newsletters and emails to keep you abreast of important news, information, and events. This newsletter contains information related to the following topics: **Registration, Welcome - Back to School Night, Book Rental, Lunch & Breakfast Costs and School Pictures.**

Please feel free to contact me at your convenience if you have any questions related to these issues. I look forward to visiting with you at the many positive school events we have planned for the 2017-2018 school year. Let's make this our best year yet!

Sincerely, Dr. Elizabeth Ratliff, Principal

REGISTRATION

Students who are new to Knox Community School Corporation must have a copy of their birth certificate, proof of residency, and immunization records (Documentation of MMR inoculation), and transcripts from your previous school.

SCHOOL UPDATES AND COMMUNICATION

The High School will continue to expand our use of technology for parent information and communication. A registration form will go home with students next week for parents to update information. *The email lists will not be utilized for any purpose other than KHS parent-school communication.*

Please take the time to check out our websites:

Knox High School Website: hs.knox.k12.in.us (General HS Information)

Knox High School Facebook: (Current Events & Pictures)

<https://www.facebook.com/Knox-Community-High-School-1374309829475225/>

Parent PowerSchool Portal: ps.knox.k12.in.us/public/ (Student Grades & Attendance)

CELL PHONES

- **Cell phones, radios, tablets, CD players, I-pods, MP3 players, pagers, or any other electronic devices of any kind that are brought to school should not become a distraction or disruption in any way, as determined by KHS staff, KCSC Board Policy and/or Indiana State Law.**
- KCSC policies regarding acceptable internet/ computer use and harassment/ bullying apply to cell phone/ electronic device usage.
- KHS is not responsible for lost or stolen items.
- Cell phones, I-Pods and similar devices may be used (with headphones) during the lunch hours and passing periods unless the student is assigned a lunch detention or ISS.
- Parents can leave important messages for their children by calling Student Services at 772-1677. **Parents are discouraged from calling/texting student cell phones during classroom hours.**
- **Parents must contact Student Services if they need to pick up their child from school. Students leaving school grounds without permission from Student Services are subject to Administrative sanction.**
- Students may not record (video, audio, etc.) any person (student, faculty, visitor, etc.) without their consent. Recording in no way should disrupt the school environment.
- Teachers and other staff have the authority to regulate cell phone (electronic device) use in their classrooms and can enforce this policy outside of their classrooms if necessary.
- Students are subject to Administrative Sanction (see page 35 of student handbook) for violation of this policy or the refusal to surrender an item to any KCSC staff member. Confiscated items will be turned in to Student Services. Parents may be called to retrieve the items if determined by KHS administration.
- The KHS Administration has the final say on the appropriateness of any cell phone/electronic device use.

STUDENT DRESS AND GROOMING

Please refer to KHS Student Handbook, page 28 for the Student Dress Code which is available on the KHS Website (hs.knox.k12.in.us), under the Info tab and Document Library. We ask that parents/guardians please familiarize themselves with the KHS dress code. A few highlights: Shoulders must be covered (no "cold shoulder" shirts). Shorts should be mid-thigh or close to the knee. No backpacks or large purses in classrooms. All items should fit in computer bag.

We take pride in the appearance of our students. Proper student dress and grooming is basically a responsibility of the student and his/her parent/guardian. However, a student's dress and grooming must be in the best interest of the school with respect to health, welfare, and safety of the student and the student body. The appearance of the student must not interrupt the orderly process of education in the school at anytime. From time to time there may be certain occasions when special type of clothing may be worn, but this will be with the permission of the school administration.

In conclusion parents, we ask that your child come properly dressed to school. Please make sure their clothes fit them according to school guidelines so that the focus of our classroom efforts remains on what is being taught and learned as it is related to the curriculum.

TECHNOLOGY FEE / SUBJECT FEE

The 2017-18 Technology Fee / Subject Fee Statements will be mailed home this month, please be looking for these statements in the mail. REMEMBER: **e-Funds** is on the Knox Community School website: www.knox.k12.in.us This is an exciting feature made available for parents to view and make payments on their student's accounts throughout the year. You will need the 9 digit student ID or STN number for the registration process.

If you have any questions regarding this process or to set up a payment plan, please contact Jennifer Tow @ 772-1678 or email jtow2@knox.k12.in.us

ATHLETIC PARTICIPATION

Athletic practices for all fall sports have begun. All athletes and managers are required to have a completed physical form on file in the athletic office prior to participating in practice. Physical forms are available in the KHS athletic office and on the high school web site. Contact Mr. Owens, KHS Athletic Director at 772-1627 if you have any questions regarding eligibility.

October 7 SAT

The SAT will be given at Knox High School Saturday, Oct. 7, 2017. Regular Registration is due by Sept. 8. The SAT website is <https://collegereadiness.collegeboard.org/sat/register> See guidance for details and questions.

Lilly Scholarship Due September 1, 2017 The application can be found at www.nicf.org

The Lilly program will provide one scholarship in Starke County for full tuition, required fees, and a special allocation of up to \$900 per year for required books and required equipment for four years of undergraduate study on a full-time basis, leading to a baccalaureate degree at any Indiana public or private college/university accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The Scholarship recipient is to be known as a Lilly Endowment Community Scholar.

Criteria for Eligibility

1. Student must be a high school senior who is Starke County resident and who will have graduated by the end of June 2018 with a diploma from an accredited Indiana high school.
2. Student must be accepted for a full-time baccalaureate course of study at a public or private college or university in Indiana accredited by the North Central Association of Colleges and Schools by May 3rd 2018, to begin studies no later than fall of 2018.
3. Siblings of current and previous Starke County Community Foundation Lilly Endowment Community Scholars are eligible to apply.
4. Submit completed application online by Friday, September 1, 2017 at 2:00 pm.
5. You are ineligible to apply for this scholarship if you are a child, stepchild, grandchild, great grandchild, spouse, brother, sister, brother-in-law, or sister-in-law of someone, **who served during the year prior to the application deadline date or who is currently serving** as any of the following: a member of the Northern Indiana Community Foundation (NICF) Board; a member of the Starke County Community Foundation (SCCF) Service Committee; the NICF Executive Director; a County Associate Director; a Staff Member of the NICF/SCCF; or a member of the SCCF Scholarship Committee. Spouses of everyone listed in this paragraph are also ineligible.

Steps for Completing the Scholarship Packet

1. Determine your eligibility.
2. The application ***must be completed online.***
3. Seriously consider whom you will ask to submit your letter of recommendation. Choose someone who knows you well enough to write a letter. You will need someone that can explain what sets you apart from your peers. It may not be from a relative. You will enter your recommenders' email address. They will be contacted via the online system to provide the letter of recommendation.
4. After you submit your application ONLINE your guidance counselor will provide us with your transcript and academic certification form.
5. The application will require three essays. We encourage you to make your essay strong, concise, and well-organized. Keep it to 200 words or less.
6. The application will require you to download a quality wallet size photo of yourself. The photograph will become property of the Foundation for publicity purposes should you be chosen.

The application can be found at www.nicf.org

LUNCH AND BREAKFAST PRICES

Students will have the opportunity to eat breakfast and lunch at KHS on a daily basis. Students may deposit money into a personal meal account, and each time the student passes through the breakfast or lunch line, the cost of the meal will be withdrawn from the account balance.

Listed below are the costs of breakfast and lunch at KHS for the 2017-2018 school year:

	<u>Breakfast</u>	<u>Lunch</u>
Regular	1.25	2.20
Reduced	.30	.40

Applications for Free and Reduced lunches/breakfasts may be completed at registration. If you have already registered your child for school, you may pick up a copy of the free and reduced meal application in the main office of the high school

SCHOOL PICTURES

School Picture Day will be held on Tuesday, **August 8, 2017**, for all students in grades 9-12. Picture order information will be distributed to all students. These pictures are for the yearbook and student ID cards.

SEASON PASSES

Applications for season sports passes are available in the main office at the high school. Forms are also available on the high school website.

TECHNOLOGY UPDATE

Laptop Computers will be available during Open House for student/parent pickup. The blue internet use form should be signed prior to pick up. After the first day of school, internet will be restricted and the computer may not be taken home without a signed form submitted.

Knox High School utilizes software for monitoring computer system that will allow us to view and project student computer screens throughout the school day in the office and around the building. It is important to remind students that the student laptop **must** be dedicated to educational activities.

Please ensure that your student's laptop bag is being used to transport the computers. Damage to the laptops will continue to result in the student/parent incurring a cost for the insurance or repair. Please review the student handbook for laptop breakage and repair information. We have seen amazing work from our students with the laptops and are committed to ensuring appropriate use.

BUS NOTES

Please be aware that KHS does not accept notes changing bus transportation.

UPCOMING EVENTS

August 2	KHS Open House/Laptop Pickup – 4:00-6:00 pm
August 3	Students first day back – Red Day
August 8	Pictures for all students for school ID's
August 26	SAT NOT given at Knox, late registration deadline August 15
September 1	E-learning day (Students work from home - Online Assignments)
September 1	Deadline for Lilly Scholarship 2:00 pm CDST
September 4	No School – Labor Day
September 8	Progress Reports
September 8	Homecoming football with North Judson
September 8	Regular Registration Deadline for Oct. SAT at Knox High School
October 7	SAT at Knox, Regular registration deadline Sept. 1
October 9	End of first 9 weeks